

# MARRIOTT VILLAGE

ORLANDO

COURTYARD® SPRINGHILL SUITES® FAIRFIELD  
INN & SUITES®

## DELIVERIES, SHIPPING AND STORAGE OF MATERIALS

The Marriott Village is pleased to offer on-site package shipping and receiving services, located at the Village Square, next to the Gift Shop. To expedite handling of your package, regardless of service (FedEx, UPS, DHL, USPS or freight), please address as follows:

[Guest Name], [Contact Phone Number]	c/o Marriott Village
[Meeting or Arrival Date]	8623 Vineland Avenue
	Orlando, FL 32821

All packages for the Fairfield Inn and Suites, The Springhill Suites and the Courtyard at the Marriott Village will be delivered to the Shipping and Receiving department at 8623 Vineland Ave., Orlando, FL 32821.

Handling fees will apply according to the below schedules and rates, in addition to any shipping charges incurred. **\*\*No boxes/shipments will be accepted weighing more than 100 lbs. without advance notice and written approval. Additional fees may apply\*\***

### In-Bound & Out-Bound Shipping, pricing subject to change:

• Letters:	\$2.50 Each	• Boxes 11-99 lbs:	\$0.50/lb Each
• Boxes Under 10 lbs.:	\$5.00 Each	• Boxes 100-150 lbs:	\$80.00 Each
<b><u>Display Case</u></b>		<b><u>Crates &amp; Pallets</u></b>	
• Display Cases Under 50 lbs:	\$35.00 Each	• Under 150 lbs	\$100.00 Each
• Display Cases 50-99 lbs:	\$60.00 Each	• Over 150 lbs	\$200.00 Each
• Display Cases 100-150 lbs:	\$80.00 Each		

*\*Additional charges may apply for all out-bound packages.*

### Storage & Delivery, pricing subject to change:

• Envelopes:	\$2.50 Each	• Pallets:	\$200.00 per Pallet
• Boxes Under 10 lbs.:	\$5.00 Each	• Crates Under 150 lbs.:	\$100.00 per Crate
• Boxes Over 10 lbs.:	\$0.50 per lb.	• Crates Over 150 lbs.:	\$150.00 per Crate
• Display Case:	\$0.50 per lb.		

*\* Pricing includes (1) day of storage; each add'l day is \$5.00/package.*

Package Delivery Fee will be assessed a \$20 per package fee, to all Guests requesting package delivery to a desired location within the Marriott Village. You must be present and 18 years of age or older to sign for the package / fee charge (\*may be posted to your room account or paid at time of delivery).

Receiving fee includes receiving, securing and handling of packages as well as notifying guests of delivery. Due to space limitation, package storage for receiving, is available for up to (1) day prior to guest arrival. If the Marriott Village stores packages longer than one (1) day, a daily rate equal to \$5.00 per day, per package will be assessed. Any packages stored longer than fourteen (14) days may be returned to sender, at sender's expense.