



## PACKAGE SHIPPING & RECEIVING

The Residence Inn Lake Buena Vista is pleased to offer on-site packing and receiving services. To expedite handling of your package, regardless of service (FedEx, UPS, DHL or freight), please **address** as follows:

**Guest Name / Arrival Date / Contact telephone#**  
**Residence Inn - LBV**  
**11450 Marbella Palm Court**  
**Orlando, FL 32836**



All packages for the Residence Inn LBV will be **delivered** to the Shipping and Receiving department. **Handling fees** will apply according to the below schedule and rates, in addition to any shipping charges incurred.

### Receiving Handling Fees:

Packages (per)	
- 0 - 25 lbs	\$6 USD
- 26 - 50 lbs	\$10 USD
- Over 50 lbs	\$20 USD
Wooden Cage (per)	\$75 USD
Pallet (per)	\$100 USD

### Package Delivery Fee:

15% of total package weight to all Guest delivery to a desired location at Residence Inn LBV. Must be present at time of delivery (18 years of age or older) to sign package/fee charge (You may charge to your room or pay at time of delivery).



**Hours Open:** Monday - Sunday from 9:00am to 5:00pm.

Receiving fee includes, securing and handling of packages as well as notifying guest of deliver. Due to the space limitation, package storage is **up to 5 business days**. Packages that are stored longer will be assessed a daily fee of \$2.00. Packages stored longer than 30 days may be returned to sender.

**Residence**  
**Inn®**  
**Marriott.**  
**Lake Buena Vista**