

*Dear Bride and Groom*

*I would like to take this opportunity to congratulate you on your forthcoming wedding, and thank you for considering the Durham Marriott Hotel Royal County as the venue for your special day.*

*At Marriott, we recognise that when it comes to booking a wedding venue, you the customer have plenty of choice, so why choose us?*

*Firstly, we aim to be the easiest wedding venue to deal with. This includes appointments at times that are convenient for you.*

*Your dedicated Wedding Coordinator will act as a consultant and partner in planning your special day at the hotel.*

*You have our commitment that our team will deliver flawlessly on the day itself.*

*Finally, we always recognise and reward our loyal customers.*

*We know that organising a wedding can be stressful and time-consuming. It is entirely natural that you want everything on the day itself to be perfect.*

*At the Durham Marriott Hotel, Royal County, you are in safe hands. Our hotel is part of the global Marriott family and one of over 3,200 Marriott brand hotels worldwide. We have an enviable reputation for hospitality and a host of awards to our name. You can relax in the knowledge that however you measure success; our team of professionals are here to help you achieve it.*

*You'll find our team refreshingly efficient but always welcoming. It is this combination of qualities that has earned us our reputation for excellence.*

*We look forward to working with you and your family over the coming months*

*Best Personal Regards,*

*Des Caldwell*

*General Manager*

*The Durham Marriott Hotel*

*'In the Footsteps of Royalty'*

*The Durham Marriott Hotel Royal County is the City of Durham's original royal residence. If you look closely at the front of the hotel you'll notice that this charming property is in fact a series of town houses, the oldest of which dates back to 1630.*

*Original inhabitants of these town houses included Lady Mary Radclyffe, a member of the Derwentwater family of Dilston, and a half sister to Lady Mary Tudor, the natural daughter of King Charles II. Elizabeth Bowes, who lived in another of the town houses married the Earl of Strathmore, John Lyon and as a result, the family Bowes - Lyon came into being with the late Queen Mother Elizabeth Bowes Lyon being perhaps the most famous descendent.*

*Other famous people to have visited the property include Oliver Cromwell, who stayed here in 1650 on his way to the battle of Dunbar and King Edward VII who visited the then County Hotel in 1901. It was after King Edward's visit that the prefix 'Royal' was added.*

*The carved black oak staircase, a favourite with many brides and grooms is even older than the building in which it is housed. It was originally in Loch Leven Castle and dates back to the time of Mary Queen of Scots.*

## HOW TO BOOK YOUR WEDDING RECEPTION

*We very much hope that you will decide to hold your wedding reception with us here at the Durham Marriott Hotel, Royal County.*

*In order to make a reservation, please follow the guidelines detailed below. If at any time, you are unsure as to how to proceed or have any questions, please do not hesitate to contact our events office on 0191-386-6821. We will be delighted to help.*

- ❖ Once you have a preferred date in mind, please contact the events office and we will create a provisional booking for you.*
- ❖ In order to confirm your provisional booking please forward a non-refundable deposit of £250.00 within 14 days.*
- ❖ Once we receive this, we will forward a receipt for your deposit and a contract, along with a credit card authorisation form which we would ask you to complete and return to us within two weeks.*
- ❖ Approximately fifteen weeks prior to your special day, we will invite you to visit the hotel to discuss final details. A pro-forma invoice will be issued at this time. 50% of the balance will be due 13 weeks prior to your event with the remaining balance due 4 weeks prior to your event. A final invoice will be raised on the day itself and any outstanding balance must be settled upon departure. The hotel reserves the right to release all event space and guestroom reservations if a signed contract or pre-payments are not received by the relevant dates.*
- ❖ If you need to cancel or postpone your event, we would ask that you confirm this in writing. Cancellation charges will be applied as detailed in Marriott Hotels Limited Company Terms and Conditions.*

**The Regency Package**

**£90.00 per person**

*The Regency Package Includes:*

*Master of Ceremonies*

*Red Carpet upon Arrival*

*Ivory or White Table Linen*

*Complimentary Room Hire*

*Silver Cake Stand and Knife*

*Champagne for the Happy Couple*

*Ivory or White Chair Covers with an Organza Sash &*

*Table Runner of your choice*

***Ivory or White Stationery Includes:***

*Menus*

*Table Plan*

*Place Cards*

***Your Drinks Package Includes:***

*A Glass of Champagne or Kir Royale upon Arrival*

*Half bottle of Cullinan View Chenin Blanc or Mills Cellars Shiraz with your meal*

*A Glass of Pink Champagne for the Toast*

***Canapés***

*BBQ Chicken Skewers*

*Smoked Salmon Crostini*

*Cherry Tomatoes, Goats Cheese and Parma Ham*

*Mini Vegetable Spring Rolls served with Chilli Dip (v)*

***Wedding Breakfast Menu***

*Please select one choice from each course.*

***To Start.....***

*.....choose from....*

*Classic Prawn Cocktail*

*Warm Brie and Broccoli Parcels (v)*

*Roast Tomato and Red Pepper Soup (v)*

***Main Course.....***

*....choose from....*

*Fillet of Seabass, Wilted Greens, Hollandaise Sauce*

*Baked Chicken Breast, Smoked Bacon, Butter Onion Sauce*

*Roast Sirloin of Beef, Yorkshire pudding, Creamed Horseradish*

***For Dessert.....***

*....choose from....*

*Classic Crème Brûlée, Ginger Biscuit*

*Pear and Almond Tart, Crème Anglaise*

*Trio of Chocolate Torte, Sweet Passion Fruit Compote*

*Profiteroles, Dark Chocolate Ganache, Sable Biscuit*

***To Finish....***

*Freshly Brewed Coffee and Petit Fours*

### ***Evening Reception***

*Disco*

*Dance floor*

*Ivory or White table linen*

### ***Evening Buffet***

*Hot Beef and Pork Sandwiches*

*Sautéed Onions and Stuffing*

*Selection of Salads*

*Hot Onion Gravy*

*Roast Potatoes*

*Invite additional guests to your evening reception for an additional £14.50 per person*

### ***Children's Package***

#### ***Menu***

*Children can enjoy either half portions from the adults menu or alternatively can select from our dedicated children's menu.*

*The evening buffet is also included in the package.*

*Meals for children aged between 5 and 12 years of age will be charged at 50% of the listed menu price.*

*Children under the age of 5 eat for free.*

#### ***A Dedicated Children's Drinks Package***

*A Soft Drink, Mineral Water or Fruit Juice upon Arrival*

*A Soft Drink, Mineral Water or Fruit Juice during the Meal*

*A Glass of Appetise served in a Champagne Flute for the Toast*

*Thank You.....*

*By way of a thank you, we are delighted to offer the following:*

*1 Month's Complimentary Leisure Club Membership*

*Menu Tasting with Complimentary Overnight Accommodation on a Bed and Breakfast basis on any Friday of your choice (subject to availability)*

*A Complimentary One Night Stay in one of Our Luxurious Suites on the Evening of Your Wedding Celebration.*

*One Night's Complimentary Accommodation on a Dinner, Bed and Breakfast basis to celebrate your 1<sup>st</sup> Wedding Anniversary*

**The Edwardian Package**

**£70.00 per person**

*The Edwardian Package Includes:*

*White Table Linen*

*White Chair Covers*

*Master of Ceremonies*

*Red Carpet upon Arrival*

*Silver Cake Stand and Knife*

*Complimentary Room Hire*

*Prosecco for the Happy Couple*

***White Stationery Includes:***

*Menus*

*Table Plan*

*Place Cards*

***Your Drinks Package Includes:***

*A Glass of Bucks Fizz upon Arrival*

*Half bottle of Cullinan View Chenin Blanc or Mills Cellars Shiraz with your meal*

*A Glass of Prosecco for the Toast*

***Wedding Breakfast Menu***

*Please select one choice from each course.*

***To Start.....***

*.....choose from....*

*White Onion soup, Blue Cheese (v)*

*Smoked Mackerel Parfait, Lemon Dressing, Melba Toast*

*Goats Cheese, Marinated Peppers, Watercress Salad (v)*

***Main Course.....***

*....choose from....*

*Chicken Breast, Basil and Butter Sauce*

*Roast Loin of Pork, Apple Sauce, Sage Gravy*

*Baked Fillet of Cod, Sun Dried Tomatoes, Butter Bean Ragout (v)*

***For Dessert.....***

*....choose from....*

*Baileys Crème Brûlée*

*Trio of Chocolate Torte, Mint Pesto Dressing*

*Vanilla Cheesecake, Strawberry Compote, Honey Cream*

***To Finish....***

*Freshly Brewed Coffee and Mints*

### ***Evening Reception***

*Disco*

*Dance Floor*

*White table linen*

### ***Evening Buffet***

*Sausage and Bacon Sandwiches*

*Potato Wedges*

*Salads*

*Selection of Sauces*

*Invite additional guests to your evening reception for an additional £10.50 per person*

### ***Children's Package***

*Children can enjoy either half portions from the adults menu or alternatively can select from our dedicated children's menu.*

*The evening buffet is also included in the package.*

*Meals for children aged between 5 and 12 years of age will be charged at 50% of the listed menu price.*

*Children under the age of 5 eat for free.*

### ***A Dedicated Children's Drink's Package***

*A Soft Drink, Mineral Water or Fruit Juice upon Arrival*

*A Soft Drink, Mineral Water or Fruit Juice during the Meal*

*A Glass of Appletise served in a Champagne Flute for the Toast*

*Thank You...*

*By way of a thank you, we are delighted to offer the following:*

*Menu Tasting*

*1 Month's Complimentary Leisure Club Membership*

*A Complimentary One Night Stay in one of Our Supreme Rooms on the Evening of Your Wedding Celebration.*

*One Night's Complimentary Accommodation on a Dinner, Bed and Breakfast basis to celebrate your 1<sup>st</sup> Wedding Anniversary*

**The Georgian Package**

£60.00 per person

*The Georgian Package Includes:*

*White Table Linen*

*Master of Ceremonies*

*Red Carpet upon Arrival*

*Complimentary Room Hire*

*Silver Cake Stand and Knife*

*Prosecco for the Happy Couple*

***White Stationery Includes:***

*Menus*

*Table Plan*

*Place Cards*

***Your Drinks Package Includes:***

*Bucks Fizz upon Arrival*

*Half bottle of Cullinan View Chenin Blanc or Mills Cellars Shiraz with your meal*

*A Glass of Prosecco for the Toast*

***Wedding Breakfast Menu***

*Please select one choice from each course.*

***To Start.....***

*.....choose from....*

*Vegetable Soup (v)*

*Smooth Chicken Liver Pate, Orange Salad, Ciabatta Toast*

***Main Course.....***

*....choose from....*

*Roast Pork Loin, Apple Sauce, Sage Gravy*

*Roast Chicken Breast, Bread Sauce, Gravy*

***For Dessert.....***

*....choose from....*

*Trio of Chocolate Torte, Mint Pesto Dressing*

*Lemon Meringue Pie, Honeycomb Ice Cream*

***To Finish***

*Freshly Brewed Coffee and Mints*

### ***Evening Reception***

*Disco*

*Dance Floor*

*White Table Linen*

### ***Evening Buffet***

*Assorted Quiche*

*Vegetable Samosas*

*Cajun Spiced Chicken Drumsticks*

*Mediterranean Vegetable Brochettes*

*Spicy Potato Wedges with Tomato Salsa*

*A Selection of Freshly Prepared Sandwiches*

*Invite additional guests to your evening reception for an additional £10.00 per person*

### ***Children's Package***

#### ***Menu***

*Children can enjoy either half portions from the adults menu or alternatively can select from our dedicated children's menu.*

*The evening buffet is also included in the package.*

*Meals for children aged between 5 and 12 years of age will be charged at 50% of the listed menu price.*

*Children under the age of 5 eat for free.*

#### ***A Dedicated Children's Drink's Package***

*A Soft Drink, Mineral Water or Fruit Juice upon Arrival*

*A Soft Drink, Mineral Water or Fruit Juice during the Meal*

*A Glass of Appletise served in a Champagne Flute for the Toast*

*Thank You...*

*By way of a thank you, we are delighted to offer the following:*

*Menu Tasting*

*1 Month's Complimentary Leisure Club Membership*

*A Complimentary One Night Stay in one of Our Deluxe Rooms on the Evening of Your Wedding Celebration.*

*A Complimentary 3 Course Dinner for Two in the County Restaurant to Celebrate your 1<sup>st</sup> Wedding Anniversary*

*Dietary Requirements*

*Vegetarian Options*

*Wedding Breakfast*

*Please find below a selection of vegetarian entrees:*

*oOo*

*Potato Gnocchi with a Blue Cheese Sauce*

*oOo*

*Butternut Squash Tortellini served with a Parmesan Cream Sauce*

*oOo*

*Mediterranean Vegetable Cannelloni*

*oOo*

*Roasted Beef Tomato filled with Spinach and Goats Cheese*

*Served with a Mixed Bean Casserole*

*If you are concerned about food allergies e.g. nuts, please inform your Wedding Coordinator who will arrange for our Executive Head Chef to meet you at a time of your convenience.*

## *Order of Events*

### *Receiving Line*

*Groom, Bride, Bride's Mother, Bride's Father, Groom's Mother, Groom's Father, Bridesmaid, Best Man*

*Or*

*Bride and Groom*

### *Top Table*

*Whether it is a Traditional Rectangular or an 'unconventional' round you may want to consider sitting with these important people on your big day.*

*Groom and Bride*

*Bride's Mother  
Groom's Father*

*Bride's Father  
Groom's Mother*

*Chief Bridesmaid*

*Best Man*

### *Speeches*

*The Bride's Father gives the first speech and proposes a toast to the Bride and Groom  
The Groom responds and thanks the Bride's parents for the reception and their daughter. He also  
thanks the guests for their gifts and proposes a toast to the Bridesmaids*

*The Best Man speaks on behalf of the Bridesmaids, thanks the hosts and raises his glass to toast  
the health of both pairs of parents.*

### *Pricing*

*All prices quoted in this brochure are valid until 31<sup>st</sup> December 2012*

*Above pricing is based on a minimum of 60 adults attending your day-time reception. If you are  
planning a smaller, more intimate celebration, our Wedding Coordinator will be delighted to tailor  
a package to meet your needs*

### Wedding Ceremony

*At the Durham Marriott Hotel, Royal County we hold a licence for Civil Wedding Ceremonies for up to 110 guests. The Ceremony is conducted by the Registrar from Durham City Registry Office and you will be required to liaise directly with them.*

*Contact telephone number for Durham Registry Office: 0191-386-4077*

*Room Hire from £450.00*

### Accommodation

*Why not let guests treat themselves on your big day. For those travelling a long distance and wanting to make a weekend of it, we can offer a special rate of £99.00 per room per night based on a 2 night stay. Alternatively for guests wishing to stay only one night we can extend the special rate of £110.00 per room per night.*

*Rates are inclusive of full English breakfast, service and VAT at 20%*

*These rooms are guaranteed until 6 weeks prior to your wedding date after which time they will be released if they have not been sold.*

*Why not take advantage of our dedicated Customised Web Page. Let Your Wedding Coordinator do the work, and send the link out with your invites. Your Wedding Coordinator will be delighted to tell you all about our dedicated service.*

*Durham Marriott, Royal County*

*Preferred Suppliers*

*Just Perfect Wedding Dresses*

*Tel: 0191 520 8800*

*Website: [weddingdressdurham.co.uk](http://weddingdressdurham.co.uk)*

*Simply Bows and Chair Covers*

*Email:*

*[enquiries@simplybowsandchaircovers.co.uk](mailto:enquiries@simplybowsandchaircovers.co.uk)*

*Website: [simplybowsandchaircovers.co.uk](http://simplybowsandchaircovers.co.uk)*

*Simplicity Weddings*

*Tel: 01207 504 941*

*Website: [simplicityweddings.me.uk](http://simplicityweddings.me.uk)*

*Truly Crumbtious Wedding Cakes*

*Tel: 07939 937 260*

*Website: [trulycrumbtiouscakes.co.uk](http://trulycrumbtiouscakes.co.uk)*

*Chapel Wedding Cars*

*Tel: 01207 283 342*

*Website: [chapelweddingcars.co.uk](http://chapelweddingcars.co.uk)*

*Cathedral Chocolate*

*Tel: 0191 373 95 17*

*Website: [cathedralchocolate.co.uk](http://cathedralchocolate.co.uk)*

*Hair by Claire*

*Tel: 0191 377 0782*

*07580 984 555*

*Wrights Stems*

*Tel: 01388 814 408*

*Website: [wrightstems.co.uk](http://wrightstems.co.uk)*

*Fairy Tale Footwear*

*Tel: 07725 315 248*

*Website: [fairytaleshoes.co.uk](http://fairytaleshoes.co.uk)*

*Keep em Sweet*

*Tel: 07515 117 767*

*Website: [keepemsweet.com](http://keepemsweet.com)*

*Greenwoods Menswear Durham*

*Tel: 0191 384 84 60*

*Website: [greenwoodsmenswear.co.uk](http://greenwoodsmenswear.co.uk)*

*In Focus Studios*

*Tel: 01207 501 716*

*Website: [in-focus-studio.co.uk](http://in-focus-studio.co.uk)*

*Alan Hewson Photography*

*Tel: 01670 503 885*

*Website: [alanhewsonphotography.co.uk](http://alanhewsonphotography.co.uk)*

*Pampered 2 Perfection*

*Email: [info@pampered2perfection.co.uk](mailto:info@pampered2perfection.co.uk)*

*Website: [pampered2perfection.co.uk](http://pampered2perfection.co.uk)*