

On Your Wedding Day

*"Congratulations, may we be the first to wish you both
Health, Wealth and all the Happiness in your future life together"*

*"It's the little things that you'll always remember, which is why our dedicated
Wedding Planner will personally guide you in creating moments to last a lifetime".*



Whether you have been dreaming of a small intimate family occasion or a Grand Event for 200 then the Waltham Abbey Marriott Hotel provides the perfect venue both for your Civil Ceremony, Wedding Breakfast and your Evening Reception.

Location

Set on the edge of Epping Forest and historic Waltham Abbey, yet just a few minutes from M11, A10, A1 and M1 and situated at Junction 26 on the M25. Waltham Cross main line (to London Liverpool Street) and Loughton Underground (Central Line), offer regular rail services to and from London.

Hotel Accommodation

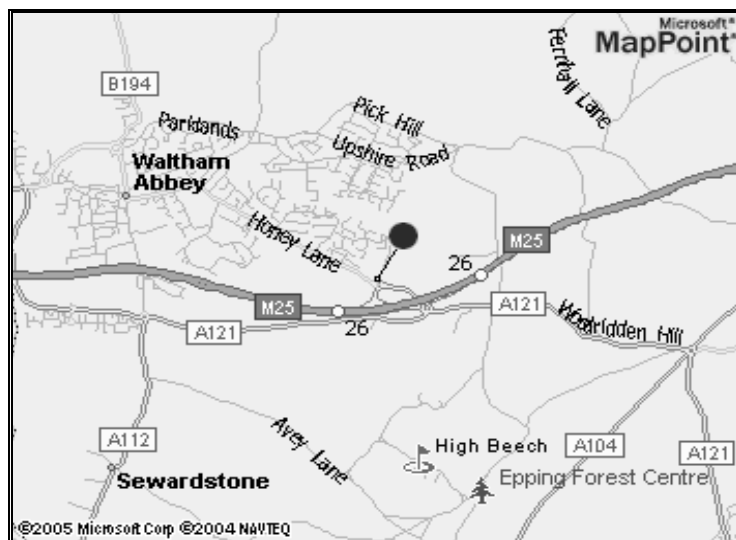
To ensure your guests enjoy your special day we have arranged preferential rates for overnight accommodation (which would be advised at the time of booking) with a choice of deluxe or superior bedrooms, offering the world renowned Marriott Hotel "Sleep-well" bed package, En-Suite Bathroom, Hair Dryer, Direct Dial Telephone, Iron & Ironing Board, Colour Television with Satellite Network and Radio, In-Room Safes and Tea and Coffee making facilities you and your guests will be made to feel "right at home".

Wedding Breakfasts, Receptions and Evening Buffets

With an extensive selection specially designed dishes and options we can cater for any of your requirements ranging from vegetarian, special dietary requirements, religious and children's menus

Your Wedding Planner is available for guided show rounds between Monday to Friday between the hours of 08.30 and 17.30.

A Guest Relations Manager is available to show you the hotel facilities at any time, but will be unable to quote prices and availability but will ensure that you are called the next available working day.



Waltham Abbey Marriott Hotel, Old Shire Lane, Waltham Abbey, Essex, EN9 3LX
 Telephone 01992 717170 Facsimile 01992 711841
WalthamAbbeyMarriott.co.uk

Civil Ceremonies

Should you want to move away from the traditional church wedding or opt out from your local registry office – why not take advantage of using Waltham Abbey Marriott? We are a fully licensed premises and all of our function rooms below are available. Your ceremony can take place from 11am to 4pm Monday to Saturday and prices below include a beautiful floral arrangement for your table.

Ceremony Suites

The Forest Suite

This Suite can seat up to 220 Guests

£1500.00

The Coppice Suite

This Suite can seat up to 150 Guests

£750.00

The Spinney Suite

This Suite can seat up to 150 Guests

£750.00

The Grove

This Suite can seat up to 135 Guests

£650.00

The Spinney

This Suite can seat up to 90 Guests

£500.00

The Coppice

This Suite can seat up to 90 Guests

£500.00

The Oak

This Suite can seat up to 50 Guests

£375.00

The Beech

This Suite can seat up to 30 Guests

£350.00

The Forest Suite Package

Our Forest Suite is perfect for your day, seating up to 200 for your wedding breakfast to 280 for your evening reception.

Package A

*Hire of the Function Room
Red Carpet Welcome
White Table Linen
Use of Cake stand and Knife
Bucks Fizz on arrival
Three Course Wedding Breakfast
Half Bottle of Wine per person
Evening Buffet*

£65.00 per person

Package B

*Hire of the Function Room
Red Carpet Welcome
White Table Linen
Use of Cake stand and Knife
Dressed Pimms on arrival
Three Course Wedding Breakfast including coffee
Half Bottle of Wine per person
Sparkling Wine for the Toast
Evening Buffet
White chair covers with a choice of coloured sash
Deluxe Accommodation for the happy couple the night of the Wedding*

£75.00 per person

Package C

*Hire of the Forest Suite
Red Carpet Welcome
White Table Linen
Use of Cake stand and Knife
Champagne on arrival
Three Course Wedding Breakfast including coffee
Half Bottle of Wine per person
Evening Buffet
Champagne for the Toast
White Covers with a choice of coloured sash
Bedroom the night before the wedding
Junior Suite for the happy couple the night of the Wedding*

£85.00 per person

Menu Tasting for the happy couple two months prior (Subject to restrictions)

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Additional Services

We can offer extra services at additional costs, please ask me for more details.

Discounted bedroom rates available to your wedding guests

Choice of colour co-ordinated napkins

Live entertainment

Disposable cameras

Chair covers available in various colours

Toastmaster services

Hotel approved disco at a preferential rate when booked via the hotel

Forest Suite

Room Only

Room Hire From £3500 – please call for a quotation

Outside Catering

(Terms and Conditions Apply) Please contact the hotel directly for further information

Prices include VAT at current rate

Wedding Breakfast Menu Selector

Vegetarian, special dietary and child dishes are available upon request.

Canapés

Perfect to begin an event and an excellent compliment to your pre-event drinks

Choice of four Canapés £8.00 per person

Choice of six Canapés £11.50 per person

Extra items £3.25 per person

Spiced Aubergine on croustini (v)

Sun blushed tomato & artichoke on croustini (v)

Goats cheese & red onion tartlet (v)

Duck pate with plum chutney

Parma Ham & cream cheese

Mini quiche Lorraine's

Prawn & Crab in Filo tartlets

Smoked Salmon & Cream Cheese on brioche

Wedding Breakfast Inclusive Packages

Vegetarian, special dietary and child dishes are available upon request.
Please choose one dish from each course for your entire party

To Start

Classic Caesar Salad, Croutons, Parmesan Shavings

Salad of Parma Ham and Roquette, Sun Blushed Tomatoes and Boccocini

Salad of Tomato, Mozzarella and Roasted Pepper, Pesto and Cresses

Honey & Soy Chicken, Salad of Spring Onion Tomato and Coriander

Oak Smoked Salmon, Fennel Salad Horseradish Cream *(£3.00 Supplement per person)

Soup Course

Roasted Tomato and Basil Soup

Leek and Potato Soup

For your Main Course

Breast of Chicken with Wild Mushroom and Spinach

Breast of Chicken, Spinach & Basil Cream

Confit of Duck Leg, Braised Red Cabbage and a Citrus Sauce

Roasted Leg of Lamb, Rosemary and Redcurrant Sauce *(£5.00 Supplement per person)

Fillet of Beef & Merlot Jus, Spinach Wild Mushrooms & Fondant *(£5.00 Supplement per person) * Max 80 covers

Pave of Salmon, Cherry Tomato, Asparagus and Saffron Salsa

Wedding Breakfast Inclusive Packages

Vegetarian, special dietary and child dishes are available upon request.
Please choose one dish from each course for your entire party

Vegetarian Main Courses

Wild Mushroom and Asparagus Risotto served with Mascarpone
Butternut Squash Risotto and Roquette served with Toasted Pine Nuts
Goat's Cheese and Roasted Pepper Tart, Pesto Salad and Cresses
Roasted Field Mushroom topped with Goats' Cheese and a Herb Crust

Dessert

Profiteroles, Warm Chocolate Sauce
Classic Lemon Tart, Vanilla Cream
Bitter Chocolate Tart, Honeycomb Ice Cream
Individual Apple Pie, Vanilla ice Cream
Bakewell Slice, Clotted Cream

A platter of English and Continental Cheeses, Biscuits, Grapes, Chutney
(serves 10 guests) £35.00

Wedding Reception Buffet **Inclusive Menu**

Assorted Selection of Sandwiches

Soup shots

Mini beetroot goat's cheese and walnut salads

Tomato Mozzarella with salad cresses

Feta cucumber tomato and olive salads

Tomato & Basil Quiche

Brie red onion & basil quiche

Mini burgers with bacon & cheese

Lemon & corriander chicken skewers

Mini pizza selection

Mini Fish & chip cones

6 Items @ £16.50 per person

*Additional Items @ £2.50 per person

Prices include VAT at current rate

If you have any special requests or dietary requirements we would be happy to assist

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Wedding Reception **Fork Buffet Menus**

Fork Buffet 1 £24.95 per person

Assorted Continental Cold Meats

Selection of Salads

Selection of Quiches

Pot Roasted Chicken with Thyme and Puy Lentils

Sun Dried Tomato and Basil Pasta with Toasted Pine Nuts

Boiled New Potatoes, sprinkled with Butter and Chopped Herbs

Herb Infused Rice

Individual Duo of Chocolate Mousse and crème Anglaise

Coffee or Tea @ £2.50 per person

Fork Buffet 2 £29.95 per person

Selection of Smoked Fish & Prawns

Fresh Soup & Bread Rolls

Selection of Quiches

Selection of Salads

Beef Bourguignon with Baby Onions & Bacon

Vegetable Lasagna, glazed with Gruyere Cheese

Baby Roasted New Potatoes

Saffron Rice

Classic Lemon Tart, Vanilla Cream

Coffee or Tea @ £2.50 per Person

All Fork Buffet choices will be served at the same time from the buffet table

Prices include VAT at Current Rate

If you have any Special Requests or Dietary Requirements we would be happy to assist.

WHITE WINE

LIGHT, FRESH AND CRISP WHITES

Montemarino Pinot Grigio - Veneto, Italy 2008/9 22.00
A firm favourite, produced just outside Verona. Refreshing pear and citrus notes.

Sun Tree Catarratto - Sicily 2008/9 19.00
Clean and fruity, but not too heavy - a really easy to drink wine with lovely ripe peach on the palate

Emporium Sauvignon Blanc - Venezia, Italy 2008/9 22.00
A finer, more subtle style of Sauvignon than most New World examples. Delicate and Balanced.

FULLER FLAVOURED, DRY WHITES

Mill Cellars Chardonnay - South Eastern Australia 2009/10 25.00
A lovely rounded wine showing peach and lime flavours.

AROMATIC AND FRUITY UNOAKED WHITES

Emporium Chardonnay - Sicily 2008/9 22.50
We simply had to buy this wine when we tasted it. Tropical fruits and notes of mandarin.

Kell's Edge Riesling/Gewurztraminer- South Eastern Australia 21.00
Medium dry in style with lovely hints of lychee and pleasant sweetness on the finish.

FULL FLAVOURED, RICH OAK-AGED WHITES

Kleine Zalze Barrel Fermented Chenin Blanc South Africa 2008/9 26.00
This is a special wine made from Kleine Zalze's best vineyard plots and enhanced by the creaminess of oak fermentation.

Robert Mondavi Twin Oaks Chardonnay - California 2007/8 29.00
Mondavi was the pioneer of California wine. This example is satisfyingly reminiscent of peaches and cream.

RED WINE

LIGHT FRUITY REDS

Sun Tree Cabernet - Veneto, Italy 2008/9 19.00
Smooth and juicy, hints of blackcurrant. A wine that slips down effortlessly.

Emporium Shiraz - Sicily 2008/9 22.00
More freshness and subtlety than the super-rich style of New World Shiraz.

Munro Pinot Noir - Veneto, Italy 2008/9 23.50
The Pinot Noir grape is ideally suited to lighter style reds. Silky smooth with flavours of wild strawberry.

MEDIUM BODIED DISTINCTIVE REDS

Errazuriz Merlot - Curicó Valley, Chile 2007/8 30.00
A velvety and satisfying wine from Chile's premier family run wine estate. Partially aged in oak.

Mill Cellars Shiraz- South Eastern Australia 2009/10 25.00
Bursting with juicy, peppery fruit, so vibrant and easy to drink.

RICH, SPICY AND RUSTIC REDS

Kleine Zalze Pinotage - Stellenbosch, South Africa 2007/8 26.00
South Africa's own grape be a little rustic, but here is just oozes with charm and and fresh fruit character.

Villa Bruccio Primitivo-Negroamaro - Puglia, Italy 2008/9 22.00
From the heel of Italy, a red produced using the local version of the Zinfandel grape, Primitivo.

FULL FLAVOURED, MELLOW AND SMOOTH REDS

Robert Mondavi Twin Oaks Cabernet Sauvignon - California 2007/8 29.00
So mellow and warm, with very ripe berry fruit flavours. Full but not too rich.

ROSE WINE

Sun Tree Merlot Rosé - Veneto, Italy 2008/9 19.00
A dry, fantastically versatile wine (great with food or on its own) that brims with red fruit flavours.

SPARKLING WINE

Codorniu Clásico 1872 Brut, Cava - Spain NV	28.50
<i>The family-owned house of Codorniu has winemaking roots dating back to 1551. Their Cava's are some of the best around.</i>	
Pinot Grigio, Cuvée Rose Brut, San Orsola - Italy NV	27.00
<i>Fun-filled pale pink fizz that is brimming with fun and flavour.</i>	

CHAMPAGNE

Bollinger Special Cuvée Brut NV	80.00
<i>Bollinger's style is rich but dry, very full and mature.</i>	
Dom Pérignon Brut 2000	175.00
<i>Iconic, complex and simply the best. When nothing else will do.</i>	
Piper-Heidsieck Brut NV	50.00
<i>Multi-award winning Champagne with is highly complex in flavour and wonderfully balanced.</i>	
Moët & Chandon Brut Imperial NV	67.00
<i>Deservedly famous Champagne that continues to improve. Balanced, fresh, soft but dry.</i>	
Veuve Clicquot Yellow Label Brut NV	74.00
<i>Only one quality, the finest, will do for this house. Deeply flavoured yet zesty and crisp.</i>	

The Wedding Check List & Things to Do

12 Months to 18 Months Prior to your Wedding

- *Book the ceremony with the Vicar or Registrar.*
- *Start to compile a guest list for an understanding on numbers. This will help you decide which suite will be perfect for your wedding day.*
- *Call the wedding planner to reserve the dates you are looking for.*
- *Start to look at arrangements for cake, entertainment, cars, photographer and florist. Please speak with your wedding planner at Marriott Waltham Abbey; we have a wide range of suppliers we are happy to recommend.*

6 Months to 12 Months Prior to your Wedding

- *Decide on your menus from our extensive selection*
- *Allow us arrange your entertainment for the night.*
- *Secure your wedding booking with a deposit.*
- *If required – allow us to book you a toastmaster.*

2 Months to 6 Months Prior to your Wedding

- *Confirm your menus for your reception and evening function to your wedding planner*
- *Confirm any drinks/drinks packages for your big day.*
- *Send out all invitations – including any offers the Waltham Abbey Marriott can offer for accommodation.*
- *Liaise with myself with the day's agenda*
- *Discuss table layout and seating plan with me – I will be happy to help.*
- *Order any flowers for the day - don't forget those button holes!*

4 Weeks Prior to your Wedding

- *Let me know final numbers for the day.*
- *Pop in to the hotel to see me and drop off any name cards/table plans you might have.*
- *Arrange delivery time and date for your cake to the hotel, advise me of the time and date.*
- *Let your me know any dietary requirements for the day.*

On your big day

Relax – let your dedicated Wedding Team take care of you and make this day one to remember!

Contact list

Contact	Name	Phone No	Mobile
<i>Registrar</i>			
<i>Wedding Co-ordinator</i>			
<i>Reception Venue</i>			
<i>Wedding Night Accommodation</i>			
<i>Marquee hire</i>			
<i>Caterer</i>			
<i>Toastmaster</i>			
<i>Photographer</i>			
<i>Videographer</i>			
<i>Music/DJ for reception</i>			
<i>Wedding Cars</i>			
<i>Wedding Rings</i>			
<i>Invitations</i>			
<i>Dresses</i>			
<i>Men's Formal Wear</i>			
<i>Cake</i>			
<i>Florist</i>			
<i>Balloons/Favours</i>			
<i>Insurance</i>			
<i>Hairdresser</i>			
<i>Make Up</i>			
<i>Gift Registry</i>			
<i>Honeymoon</i>			
<i>Attendant's gifts</i>			

Budget Planner

Item	Booked	Paid For	To Pay	Total
Venue Room Hire				
Drinks Reception				
Children's Meals				
Wedding Breakfast				
Evening buffet				
Napkins				
Accommodation				
Wedding Cake				
Registrar				
Flowers				
Photographer				
Videographer				
Bridesmaids Dresses				
Wedding Dress				
Wedding Cars				
Formal Wear Hire				
Music & Entertainment				
Wedding Rings				
Stationary				
Bridal Accessories				
Favours				
Table Decorations				
Balloons/Decorations				
Chair Covers				
Notice of Marriage				
Wedding Insurance				
Gifts from B&G				
Honeymoon				
Additional Extras				

ROOM CAPACITIES

	<i>Forest Suite</i>	<i>Spinney Suite</i>	<i>Coppice Suite</i>	<i>Spinney Room</i>	<i>Grove Room</i>	<i>Coppice Room</i>	<i>Oak Room</i>	<i>Beech Room</i>	<i>Cedar Room</i>	<i>Magnolia Room</i>
<i>Ceremony</i>	280	200	200	90	135	90	50	30	30	20
<i>U Shape</i>	100	75	75	35	50	35	25	20	18	12
<i>++Dinner - No Dance floor</i>	230	170	170	60	80	60	40	30	30	12
<i>++Dinner Dance</i>	210	150	150	50	60	50	40	-	-	-
<i>Buffet Reception</i>	280	180	180	80	100	80	60	40	30	-

++ *Based on 10 people per table*

Payment Terms

Once you have decided that Waltham Abbey Marriott is for you – what's next?

A deposit of £1000 will be required to secure your wedding and then a written contract will be sent to you.

Payment terms running up to the event will be:

9 months before the event – 20% of payment to be paid

6 months before the event – 20% of payment to be paid

3 months before the event – 40% of payment to be paid

4 weeks before the event – any outstanding balance to be paid

Day after the event – All outstanding charges from the day to be paid before check out from the hotel.

All deposits for the event are non refundable in the event of cancellation