

# events by Renaissance



conference



technology



breaks

lunch & dinner



breakfast



reception



beverages

info

## crafted for you

**Renaissance Brussels Hotel**

Rue du Parnasse 19 | 1050 Brussels | Belgium

[www.renaissancebrussels.com](http://www.renaissancebrussels.com)

Renaissance Brussels Hotel

Rue du Parnasse 19 | 1040 Brussels | Belgium

+32 (0) 2505 2000 | www.renaissancebrussels.com

events by Renaissance

# breakfast

[conference](#)

[technology](#)

[breaks](#)

[lunch & dinner](#)

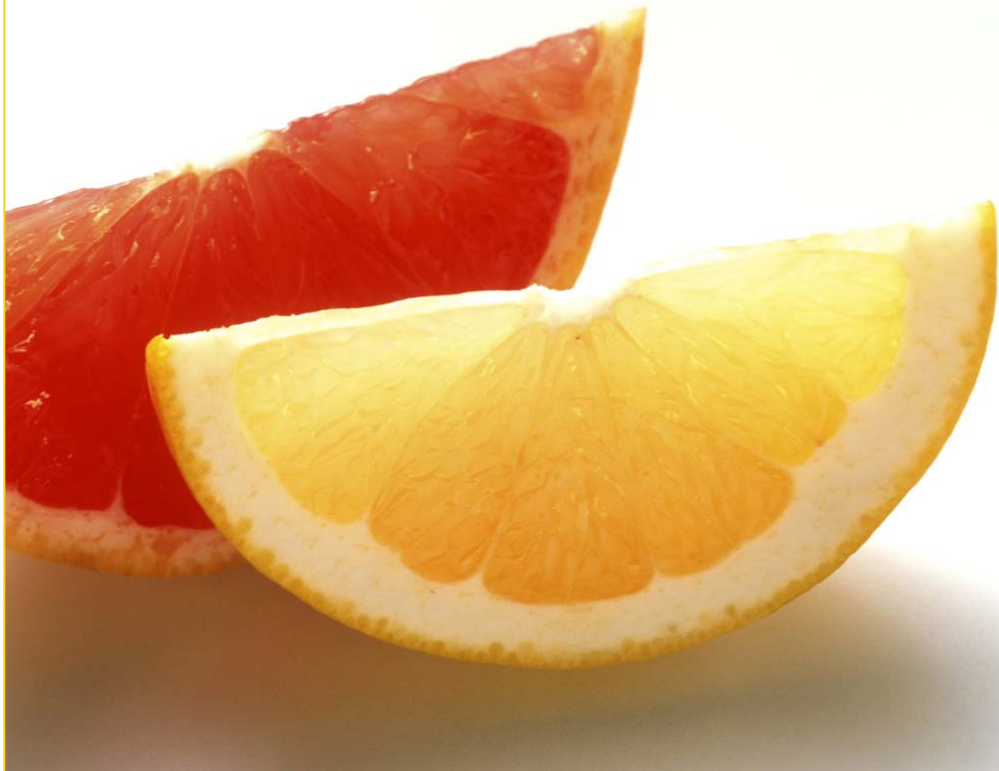
[BREAKFAST](#)

[reception](#)

[beverages](#)

[info](#)

[> plated](#) [> buffet](#)



## SEASON

[Cereals](#)

[Juices](#)

[Coffee](#)

[Teas](#)

[Pastries](#)

[Milk](#)

[Yoghurt](#)

[Eggs](#)

> plated > buffet



## Continental Breakfast | 17.50 €

A selection of juices

Tea, Coffee

Selection of fresh rolls, breads, Danish pastries and donuts

Butter, marmelade, jam, cream cheese and fresh cold cuts

## Other hot drinks

Decaffeinated coffee, decaffeinated tea, Espresso, cappucino and caffè latte

> plated > buffet



## Healthy start breakfast | 20.00 €

Selection of juices

Coffee, tea

Assorted fresh rolls, breads, Danish pastries and donuts

Butter, marmelade, jam, cream cheese

and fresh cold cuts

Fresh fruits (pineapple, watermelon, apple, orange, grapefruit, grapes)

Fruit salad

Yoghurt (Biological, tropical fruit, peach, raspberry, strawberry)

Kellogg's® Cereals

> plated > buffet



## Full American Breakfast | 25.00 €

Selection of juices

Coffee, tea, hot chocolate, hot milk

Assorted fresh rolls, breads, Danish pastries and bagels.

Butter, marmelade, jam, cream cheese and fresh cold cuts.

Fresh fruits (pineapple, watermelon, apple, orange, grapefruit, grapes)

Fruit salad

Yoghurt (Biological, tropical fruit, peach, raspberry, strawberry)

Kellogg's® cereals

Sausages

Bacon

Scrambled eggs

Renaissance Brussels Hotel

Rue du Parnasse 19 | 1040 Brussels | Belgium

+32 (0) 2505 2000 | www.renaissancebrussels.com

# events

 by Renaissance

## breaks

[conference](#)

[technology](#)

**BREAKS**

[lunch & dinner](#)

[breakfast](#)

[reception](#)

[beverages](#)

[info](#)



## DELIGHT

Muffins

Juices

Nuts

Fresh fruit

Pretzels

Cakes

Soda

Cappuccino

> am - morning > pm - afternoon

## Breaks



### Welcome Coffee break | 7.50 €

Coffee

Decaffeinated Coffee

Selection of Ronnefeld® herbal tea & infusions

Orange juice

Selection of Danish pastries

Fresh fruits

### In-room Permanent Coffee Station

Coffee, selection of teas, mineral water and biscuits served in your Meeting Room.

for 10.00 €

### Private Coffee Break

Morning | 11.00 €

Coffee, tea, mineral water,

Danish pastries

Afternoon | 11.00 €

Coffee, tea, mineral water,

Biscuits, cakes, fruit basket

> am – morning

> pm - afternoon



## Theme breaks

### Fit for you | 12.00 €

Freshly brewed coffee

Selection of Ronnefeld® herbal tea and infusions

Fresh vegetable sticks with dips

Yoghurt and muesli cup

Fresh fruit smoothies

### Enhancements | 5.00 €

Fresh waffles with various toppings

Fresh fruit in chocolate dip

Fresh pancakes with sauces

Ice cream with choice of sauces

### Made in Belgium | 12.00 €

Freshly brewed coffee

Selection of Ronnefeld® herbal tea and infusions

Liège waffles with toppings

Chocolate mousse served with Speculoos

Belgian cheese platter

Renaissance Brussels Hotel

Rue du Parnasse 19 | 1040 Brussels | Belgium

+32 (0) 2505 2000 | www.renaissancebrussels.com

events by Renaissance

reception

conference

technology

breaks

lunch & dinner

breakfast

RECEPTION

beverages

info



## ESSENCE

Canapés

Shrimps

Wraps

Sushi

Bruschetta

Tenderloin

Dim sum

Oysters

Cheese

## Made in Belgium Reception

| 25.00 €

### Cold selection

Cherry tomatoes stuffed with grey shrimps

Belgian cheese platter

Toast with 'Américain'

### Hot selection

Shrimp croquettes

Meat balls with tomato sauce

Belgian mussels

French fries



## Canapés

### Cold Selection Classic | 2.50 €/piece

Fresh salmon tartar with asparagus

Tomato and spring onion compote

Smoked duck breast and fennel  
mousse on toast

Fresh goat cheese with olives and  
celery

Anchovy butter with raw vegetables



### Cold Selection Deluxe | 4.00 €/piece

Mini pita with anchovy and eggplant

Pancake with herbs and prawn bavaois

Foie gras toast with figs marmalade

Crusty parmesan

Millefeuille with potatoes and sweet peppers

Crouton with fine ratatouille and red mullet

### Hot Selection Classic | 2.50 €/piece

Sesame and cheese stick

Seafood croquettes

Vegetarian quiche

Ricotta tartlet with basil

Blanquette of salted codfish with  
spiced chicken sauce

Meat cake

### Hot Selection Deluxe | 4.00 €/piece

Mini moussaka

Mini tartlet of spicy Caribbean black  
pudding

Crab rolls, sweet and sour sauce

Scampi samossas with ginger

Feta cheese and spinach triangle

Soft apricot with foie gras (+0.50 €)

## Renaissance Brussels Hotel

Rue du Parnasse 19 | 1040 Brussels | Belgium  
+32 (0) 2505 2000 | www.renaissancebrussels.com

# events by Renaissance

conference

technology

breaks

lunch & dinner

breakfast

RECEPTION

beverages

info

> hors d'oeuvre > station > bar

## Finger Food Buffet

| 41.00 €

### Cold Selection

Fresh green salad  
Selection of raw vegetables (such as tomato, carrot and cucumber)  
Mousse of Foie gras on toast  
Tuna tartar with sesame on toast  
Tomatoes and mozzarella skewers with pesto  
Selection of tapenade served in a glass

### Warm Selection

Mini skewers of Tandoori chicken  
Feta cheese triangle  
Salmon quiche  
Scampi and ginger samossas  
Spring rolls  
Vegetarian soup

### Sweet Selection

Fresh fruit tartlet  
Tropical fruit salad  
Mini puff pastry with chocolate  
Belgian and French cheese selections



Enhancement 90.00 €/piece

Surprise bread:

100 garnished mini sandwiches

Renaissance Brussels Hotel

Rue du Parnasse 19 | 1040 Brussels | Belgium

+32 (0) 2505 2000 | www.renaissancebrussels.com

events by Renaissance

# lunch & dinner

[conference](#)

[technology](#)

[breaks](#)

**LUNCH & DINNER**

[breakfast](#)

[reception](#)

[beverages](#)

[info](#)

[> plated](#) [> buffet](#) [> box](#)

## ESSENCE

Salads

Hamburgers

Fish

Beef

Pastas

Desserts

Beverages

Sandwiches



## Lunch

New Generation Buffet | 34.00 €

Including 1 soft drink, 1 glass of wine, mineral water, coffee or tea

### Soup of the day:

Selection of the best soup according to the season

### Sandwiches:

Selection of sandwiches, mini-quiche and mini-pizza

### Salads:

Selection of salad and raw vegetables

### Desserts:

Selection of sweet pastries  
Fruit salad



conference

technology

breaks

LUNCH & DINNER

breakfast

reception

beverages

info

> plated > buffet > box

## Parnasse Fantasy

One choice for the entire group

### Starter

Tataki of red tuna, emulsion of wasabi | 16.00 €

Beef carpaccio | 13.00 €

### Main course

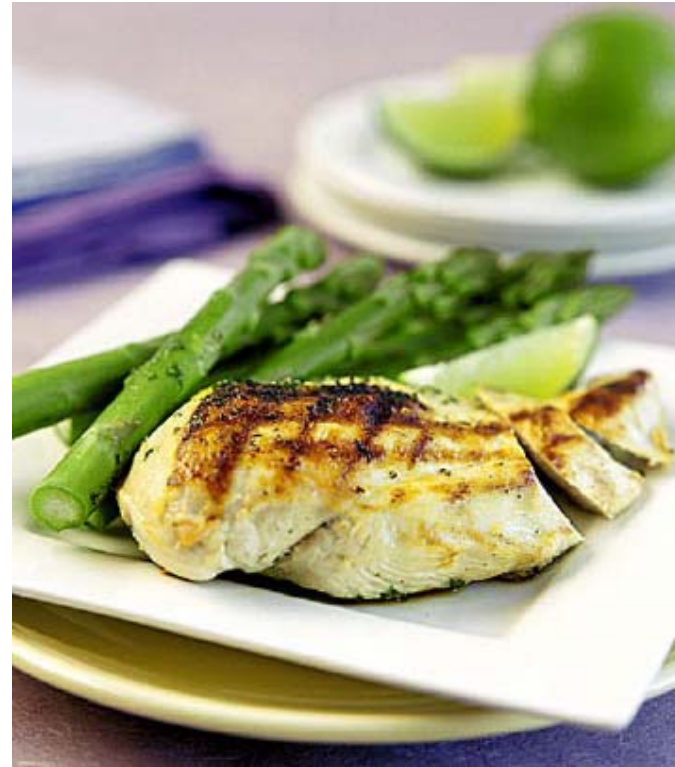
Grilled salmon steak | 19.00 €

Filet Mignon (200g) | 28.00 €

### Dessert

Seasonal fruit salad | 7.00 €

Tarte Tatin | 7.00 €



conference

technology

breaks

LUNCH & DINNER

breakfast

reception

beverages

info

> plated > buffet > box

## 3-Course Lunch Buffet

| 45.00 €

Minimum of 40 persons

### Starters

Soup of the day  
Traditional American style Caesar salad  
Spicy Mexican chicken salad  
Tuna salad  
Greek style marinated mushrooms  
Tomatoes and onion salad  
Country pâté  
Selection of smoked fish

### Main courses

Tortellini with cheese  
Roasted beef in juice  
Escalope of salmon with vegetables  
Potatoes "au gratin"

### Desserts

Selection of sweet desserts  
Fresh fruit salad





## Dessert buffet

Selection of Belgian cheeses and desserts

[> plated](#) [> buffet](#) [> box](#)

## Renaissance Buffet

| 50.00 €

Minimum of 40 persons

### Cold

Tomatoes with shrimps and marinated seaweed

Assortment of smoked fish and garnish

Mousse of lobster

Parma ham on the bone served with a selection of melons

Smoked salmon with Bellevue beer

Salad of tomatoes and mozzarella with pesto

Mirror of meats and canapés

Choice of anti pasti

Choice of raw vegetables and salads of the season with selection of dressings

### Hot

Young guinea fowl with orange cream

Small sole cooked with spinach and Nantua sauce

Scampi with red curry sauce

Leg of lamb served with potato 'au gratin' and French beans

## Renaissance Brussels Hotel

Rue du Parnasse 19 | 1040 Brussels | Belgium

+32 (0) 2505 2000 | www.renaissancebrussels.com

# events by Renaissance

conference

technology

breaks

LUNCH & DINNER

breakfast

reception

beverages

info

> plated > buffet > box

## Our plated lunch menus

(One choice for the entire group)

## Classic Menu

supplement to package | 7.00 €

price per person 3 – courses | 45.00 €

price per person 4 – courses | 55.00 €

## Cold starters

Salad of tomato and mozzarella with pesto

Or

Beef carpaccio, with rocket salad and sun-dried tomatoes

Or

Beef tartar with pesto and truffle oil

Or

Foie gras with mango chutney and ginger bread.

## Hot starters

Mussel soup with curry

Or

Risotto with mushrooms and fried red mullet

Or

Nem of gambas with curry sauce and vegetables

Or

Crispy duck with port wine and red onions

Or

Ravioli of mushrooms with truffle and leek

## Main courses

Supreme of poultry with mushrooms and tarragon sauce

Or

Grenada of calf with potato 'au gratin' and fried Belgian endives

Or

Filet of lamb with rosemary, Tian Provençal-style and polenta

or

Filet of cod with a spice crust, couscous with vegetables and saffron sauce

## Desserts

Trilogy of pastries

Or

Panna cotta with mango cream

Or

Chocolate bavaois with orange cream

Or

Consommé of seasonal fruits



## Belgian Buffet

| 45.00 €

Minimum of 50 persons

### Starters

- Tomato stuffed with grey shrimps
- Beer Pâté
- Ham from Ardennes
- Smoked eel
- Salmon Bellevue-style
- Smoked quail
- Salmon with asparagus mousse
- Selection of sausages

Served with a buffet of raw vegetables and salads



### Main courses

- 'Carbonades à la Flamande' : Flemish-style beef and onion stew with beer
- Ghent waterzooi: Chicken waterzooi
- Stuffed roll of sole from the North Sea
- Oostende cassoulet: white bean stew with fish

### Desserts

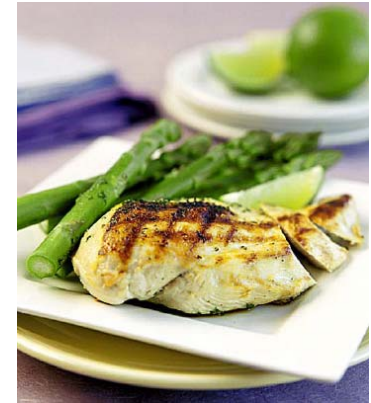
- Rice pudding
- Waffles
- Sugar pie
- Maton pie
- Chocolate éclair
- Chocolate mousse

> plated > buffet > box

## Belgian menu

One choice for the entire group

| 38.00 €



### Starters

Smoked quail salad with red beetroot cream

Or

Creamy soup of Belgian endives

Or

Shrimps duo (tomato stuffed with grey shrimps and shrimps croquette)

### Main courses

Trout filet with Flemish-style asparagus

Or

Ghent waterzooi (Chicken waterzooi)

Or

Filet of rabbit with beer and fried Belgian endives

### Desserts

Chocolate mousse

Or

Brussels' waffles

Or

Vanilla ice cream

Renaissance Brussels Hotel

Rue du Parnasse 19 | 1040 Brussels | Belgium

+32 (0) 2505 2000 | [www.renaissancebrussels.com](http://www.renaissancebrussels.com)

events by Renaissance

# beverages

[conference](#)

[technology](#)

[breaks](#)

[lunch & dinner](#)

[breakfast](#)

[reception](#)

[BEVERAGES](#)

[info](#)



## ENJOY

Cocktails

Red wines

White wines

Rosé wines

Champagnes

Beers

Spirits



## Wine Packages

½ bottle per person

### Wine Package Silver I 12.00 €

Domaine de la Ferrardière, Cuvée Lara blanc

Domaine de la Ferrardière, Cuvée Helena rouge

Iced Water

### Wine Package Gold I 17.00 €

Misiones de Rengo, Chardonnay, Rappel Valley, Chile

Misiones de Rengo, Carmenère, Rappel Valley, Chile

Iced Water

### Wine Package Platinum I 22.00 €

Château La Rose Trémière, Lalande-de-Pomerol

Iced Water



## Cocktail Packages

### Cocktail Package Brussels

White and red wines, kir, Belgian beers, soft drinks, juices and mineral waters

½ Hour 10.00 €

1 Hour 15.00 €

2 Hours 22.00 €

3 Hours 32.00 €

### Cocktail Package Paris

Champagne, white and red wines, kir royal, Belgian beers, soft drinks, juices and mineral waters

½ Hour 15.00 €

1 Hour 20.00 €

2 Hours 30.00 €

3 Hours 43.00 €



## Cocktail Packages

### Cocktail Package Amsterdam

Johnnie Walker, Beefeater gin, Martini bianco, rosso and extra dry, Campari, Smirnoff vodka, port wine Tawny, dry Sherry, white and red wines, kir, Belgian beers, soft drinks, juices and mineral waters

½ Hour 17.00 €

1 Hour 23.00 €

2 Hours 35.00 €

3 Hours 49.00 €

### Cocktail Package London

Champagne, Johnnie Walker, Beefeater gin, Martini bianco, rosso and extra dry, Campari, Smirnoff vodka, port wine Tawny, dry Sherry, white and red wines, kir, Belgian beers, soft drinks, juices and mineral waters

½ Hour 19.00 €

1 Hour 27.00 €

2 Hours 42.00 €

3 Hours 61.00 €

conference

technology

breaks

lunch & dinner

breakfast

reception

BEVERAGES

info



## Wine list

### White wines

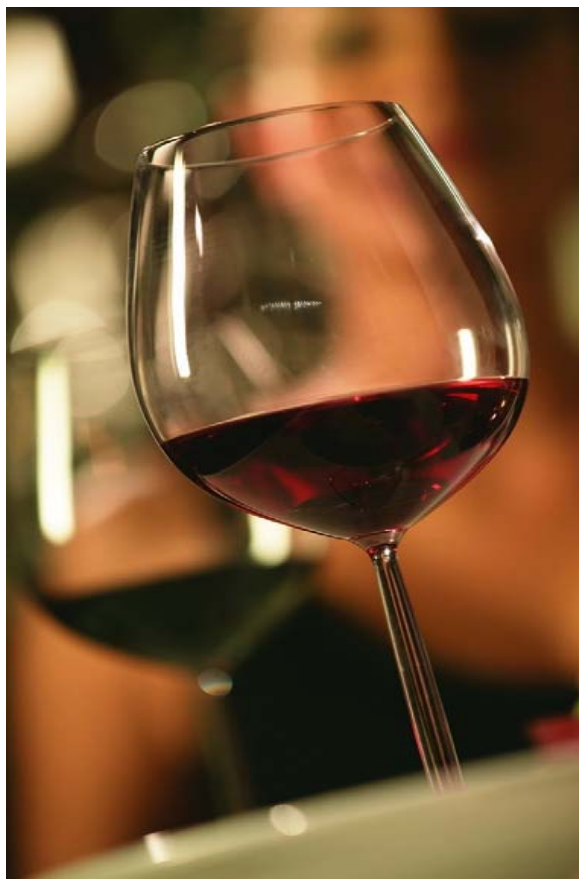
Domaine de Maubet,	27.00 €
Domaine de al Rocalière, Côtes du Rhône	28.00 €
Côtes de Gascogne	27.00 €
Château La Bastide, Corbières	27.00 €
Château Bel-Air 'Sauvignon', Bordeaux	44.00 €
Petit-Chablis, Domaine P. Bouchard	44.00 €
Pinot Gris 'Réserve', Domaine G. Lorentz	44.00 €
Sancerre 'Fleur du Roy'	56.00 €
Domaine Reverdy-Ducroux	56.00 €
Sauternes, Château Grillon	75.00 €

### Rosé wines

Château Sainte Roseline,	
Cru Classé, Côtes de Provence	56.00 €

### House wines

Bordeaux, Maison Badie	21.00 €
Les Beaux Jours, Vin de Pays d'oc	21.00 €



## Red wines

Château La Rose Trémière,	
Château Penin, Bordeaux Supérieur	28.00 €
Château Ormières, Minervois	27.00 €
Bourgogne, Passetoutgrains	27.00 €
Domaine P. Jacqueson	36.00 €
Château Maine-Gazin,	
Premières Côtes de Blaye	36.00 €
Château Mas Neuf,	
Costières de Nimes	27.00 €
Domaine de La Rocalière,	
Côtes de Rhône	28.00 €
Châteauneuf du Pape	56.00 €

## Champagne & Sparkling Wines

Sparkling wine	22.00 €
Piper Heidsieck	67.00 €
Piper Heidsieck rosé sauvage	95.00 €
Piper Heidsieck cuvé sublime	95.00 €



## Beverages on consumption

Campari	8.50 €
Martini	8.50 €
Pineau des Charentes	8.50 €
Sherry dry/medium	8.50 €
Ricard / kir	8.50 €
Port wine Barros red and white	8.50 €
J&B	7.50 €
Bordeaux red/white/rosé	5.00 €
Smirnoff	6.50 €
Bacardi	6.50 €
Baileys	7.50 €
Amaretto	7.50 €
Piper Heidsieck by glass	12.00 €
Stella Artois 33cl	3.50 €
Stella Artois large 50cl	4.50 €
Hoegaarden / Leffe Blonde	3.00 €/4.00 €
Carlsberg / Kriek / Leffe Brune	5.00 €
Soft drinks and juices	3.50 €
Espresso / tea	3.50€/4.00 €
Any soft drink as mixer	1.00 €

Renaissance Brussels Hotel

Rue du Parnasse 19 | 1040 Brussels | Belgium

+32 (0) 2505 2000 | www.renaissancebrussels.com

events by Renaissance

# conference information

CONFERENCE

technology

breaks

lunch & dinner

breakfast

reception

beverages

info



## SMART

Meeting packages

Floor plans

Conference room capacities

Conference room rates

## Renaissance Meeting Package

| 75.00 €

As of 10 persons, including:

- Welcome coffee
  - Meeting room rental from 9.00-18.00
  - Audiovisual equipment: 1 screen, 1 flipchart, 1 LCD projector, 1 wireless or wired internet connection
  - Still and sparkling mineral water, note pads and mints
  - New Generation lunch buffet served in the restaurant. For lunches served in your meeting room area, refer to page 32 for supplement.
- A fine selection of sandwiches, salads, mini quiche, mini pizza and 4 desserts, 1 glass of white or red house wine, mineral water, soft drinks and coffee/tea
- 2 coffee breaks: morning and afternoon coffee break: Freshly brewed coffee, a selection of herbal teas and infusions, fresh juices, soft drinks and mineral water, fresh fruits, snacks and cakes
  - Free parking for the organizer



## Renaissance Brussels Hotel

Rue du Parnasse 19 | 1040 Brussels | Belgium  
+32 (0) 2505 2000 | [www.renaissancebrussels.com](http://www.renaissancebrussels.com)

# events by Renaissance

CONFERENCE

technology

breaks

lunch & dinner

breakfast

reception

beverages

info

« We believe the future of business is **green** because we are all guests on this planet »  
JW Marriott, Jr Marriott Chairman CEO

## Green Meeting Package

| 75.00 €

Green your meeting package for the same rate and help us work towards a greener and healthier planet.

- 1.00€ out of each meeting package will be donated to the Amazonas Sustainable Foundation in the name of your company, to help protect the Brazilian Amazon rainforest
- Recycled note pads
- Recycled pens
- Pitchers with water (instead of bottled water)
- New Generation lunch buffet with seasonal products
- Free parking for all hybrid cars and for the organizer

## Renaissance Brussels Hotel

Rue du Parnasse 19 | 1040 Brussels | Belgium  
+32 (0) 2505 2000 | [www.renaissancebrussels.com](http://www.renaissancebrussels.com)

# events by Renaissance

CONFERENCE

technology

breaks

lunch & dinner

breakfast

reception

beverages

info

## Simply Renaissance Meeting Package | 59.00 €

As of 10 persons, including:

- Meeting room rental from 9.00 – 18.00
- Audiovisual equipment: 1 screen, 1 flipchart
- Still and sparkling mineral water, note pads and mints
- Working lunch buffet:

A fine selection of sandwiches and quiche, large selection of salad and canapés, soup of the day, 1 glass of white or red house wine, mineral water and coffee/tea and dessert

- 2 Coffee Breaks: Freshly brewed coffee, a selection of herbal teas and infusions, fresh juices, soft drinks and mineral water, fresh fruits, snacks and cakes
- Free parking for the organizer

*If you wish a coffee break served earlier than 09.00, please refer to the next page for the welcome coffee supplement*



## Personalize your event

Supplement to be added to the Meeting Packages

**Welcome coffee** | 7.50 €

Coffee, decaffeinated coffee, selection of tea, orange juice, selection of Danish pastries

**Permanent coffee station in the meeting room** | 10.00 €

Coffee, selection of tea, mineral water, cookies

**Private coffee break supplement** | 4.00 €

Morning: coffee, tea, mineral water, biscuits, croissants, chocolates

Afternoon: coffee, tea, mineral water, biscuits, cakes, fruit basket

**Daily Buffet lunch supplement** | 8.00 €

Large selection of salads, raw vegetables and cold dishes, variety of main hot courses, dessert buffet

1 glass of house wine per person, mineral water, soft drinks and coffee or tea

**3 course lunch supplement** | 12.00 €

Menu of the day, starter, main course, dessert

½ bottle of house wine per person, mineral water, soft drinks and coffee or tea

**Private dining room supplement** | 9.00 €

Your lunch served in one of our private dining room in our Café Parnasse brasserie



**Cocktail** | as of 10.00 € per person

As from ½ hour including kir, white and red wine, Belgian beers, orange juice, soft drinks, mineral water, cocktail, snacks

**Dinner** | as of 38.00 € per person

3-course menu or buffet including mineral water and a cup of tea or coffee

# Renaissance Brussels Hotel

Rue du Parnasse 19 | 1040 Brussels | Belgium  
+32 (0) 2505 2000 | [www.renaissancebrussels.com](http://www.renaissancebrussels.com)

# events by Renaissance

CONFERENCE

technology

breaks

lunch & dinner

breakfast

reception

beverages

info



# Renaissance Brussels Hotel

Rue du Parnasse 19 | 1040 Brussels | Belgium  
 +32 (0) 2505 2000 | www.renaissancebrussels.com

# events by Renaissance

CONFERENCE    technology    breaks    lunch & dinner    breakfast    reception    beverages    info

Meeting Rooms	m²	L x W x H	Conference Capacities					Banquet Capacities		
			Cabaret	Theatre	Classroom	Boardroom	U-Shape	Menu	Buffet	Cocktail
Brussels Ballroom I	144	18 x 8 x 3.8	50	160	90	54	50	100	70	200
Brussels Ballroom II	144	18 x 8 x 3.8	50	160	90	54	50	100	70	200
Brussels Ballroom I+II	288	18 x 16 x 3.8	100	360	200	72	60	200	150	450
Luxembourg	48	8 x 6 x 3.2	18	40	24	24	20	30	10	40
The Hague	42	7 x 6 x 3.2	18	40	24	24	20	30	10	40
Luxembourg + The Hague	90	15 x 6 x 3.2	36	90	60	42	36	60	40	100
Copenhagen	32	8 x 4 x 2.8	6	20	12	18	15	20	10	20
Essen	32,5	7 x 4,5 x 2.8	6	20	12	12	9	10	10	20
Warsaw	36	8 x 4,5 x 2.8	6	25	12	18	15	20	10	20
Copenhagen+Essen	60	8 x 8 x 2.8	18	50	30	24	21	30	20	40
Essen+Warsaw	64	8 x 8,5 x 2.8	18	60	30	24	21	30	20	40
Copenhagen+Essen+Warsaw	97,5	8 x 13 x 2.8	35	100	45	36	30	60	50	80
Lisbon	78	12x 6,5 x 2.8	24	70	42	36	30	50	40	80
Madrid	78	12x 6,5 x 2.8	24	70	42	36	30	50	40	80
Lisbon + Madrid	163	12 x 13 x 2.8						100	80	160
Culinary room	28					8				
Foyer 1	110									100
Foyer 2	90									90

2006. Marriott International. All Rights Reserved.

Prices are per person. All prices are including all taxes and service charges. Please note that all rates and information in this document is subject to change.

## Renaissance Brussels Hotel

Rue du Parnasse 19 | 1040 Brussels | Belgium  
 +32 (0) 2505 2000 | www.renaissancebrussels.com

# events by Renaissance

CONFERENCE    technology    breaks    lunch & dinner    breakfast    reception    beverages    info

Meeting Rooms	m <sup>2</sup>	m	Rates		
			Half day as of	Full day as of	Rack rate
Brussels Ballroom I	144	18x8	upon request	upon request	upon request
Brussels Ballroom II	144	18x8	upon request	upon request	upon request
Brussels Ballroom I+II	288	18x16	upon request	upon request	upon request
Luxembourg	48	8x6	280 €	350 €	600 €
The Hague	42	7x6	280 €	350 €	600 €
Luxembourg+The Hague	90	15x6	550 €	650 €	1.100 €
Copenhagen	32	8x4	200 €	250 €	400 €
Essen	32,5	7x4,5	200 €	250 €	400 €
Warsaw	36	8x4,5	200 €	250 €	400 €
Copenhagen + Essen	60	8x8	400 €	500 €	700 €
Essen+Warsaw	64	8x8,5	400 €	500 €	700 €
Copenhagen+Essen+Warsaw	97,5	8x13	600 €	900 €	1.300 €
Lisbon	78	12x6,5	600 €	800 €	1.100 €
Madrid	78	12x6,5	600 €	800 €	1.100 €
Lisbon + Madrid	163	12x13	800 €	1.300 €	1.600 €
Culinary Room	28		200 €	300 €	400 €

Room hire includes: Water, note pads, pens and mints,  
 1 flipchart and 1 screen.

Renaissance Brussels Hotel

Rue du Parnasse 19 | 1040 Brussels | Belgium

+32 (0) 2505 2000 | www.renaissancebrussels.com

events by Renaissance

# technology

conference

TECHNOLOGY

breaks

lunch & dinner

breakfast

reception

beverages

info



## FLAWLESS

Lighting

Camera

Screen

Projection

Meeting accessories

conference

TECHNOLOGY

breaks

lunch & dinner

breakfast

reception

beverages

info



Please note that the stated prices and equipment are upon availability.

If the above equipment is not available, we will request an offer from an external supplier. In this case, changes in rates may occur.

## Projection

LCD projector 2500 Ansi Lumen | 300.00 €

LCD projector 5000 Ansi Lumen | 400.00 €

## Screens

Tripod screen | 35.00 €

Fast fold screen (only in Ballroom) | 90.00 €

## Audio equipment

Sound installation | 125.00 €

Wired microphone | 35.00 €

Wireless handheld microphone | 80.00 €

Wireless tie microphone | 80.00 €

Teleconferencing system excl. phone calls | 150.00 €



## Meeting support

Flipchart	30.00 €
Laserpointer	15.00 €
High speed internet connection   19.95 € per day per computer	
Lectern	75.00 €

## Video

Tv monitor	80.00 €
Vhs recorder	65.00 €
Dvd player	110.00 €

## Technical assistance (minimum 4 hours.)

per hour/weekday,	65.00 €
per hour/weekend	85.00 €

If your requirements for your event are not fulfilled with this list, please contact us and we will make you a tailored audio visual offer.

Please note that the above prices and equipment are upon availability. If the above equipment is not available, we will request an offer from an external supplier. In this case, changes in rates may occur.

Renaissance Brussels Hotel

Rue du Parnasse 19 | 1040 Brussels | Belgium

+32 (0) 2505 2000 | www.renaissancebrussels.com

# events by Renaissance

## info

[conference](#)

[technology](#)

[breaks](#)

[lunch & dinner](#)

[breakfast](#)

[reception](#)

[beverages](#)

[INFO](#)



[Business Centre services](#)

[Terms & Conditions](#)

## Business Centre Services

### Copying charges

- 1-20 copies | FREE
- 21-100 copies | 0.25 € per copy
- 101-500 copies | 0.20 € per copy
- 501-1000 copies | 0.15 € per copy
- Transperancies | 1.00 € per page

### Secretarial services

courrier service, travel and tour arrangements, please see our concierge

tabulation of figures, general secretarial services, translation, notary, please ask our reception

### Fax charges

	first page	extra pages
Belgium	1.50 €	0.50 €
Europe	2.50 €	0.50 €
Usa	3.00 €	0.50 €
Other	4.00 €	0.75 €



### Computer services

Microsoft Office applications

Including Internet

price per card:

- 15 min. | 5.00 €
- 45 min. | 10.00 €
- 90 min. | 12.50 €

### High speed internet

- 1 hour in the lobby or bedroom | 6.95 €
- 24 hours in the bed room | 19.95 €
- 24 hours in the conference area | 19.95 €

## Marriott Rewards

Earn points with Marriott! As a Marriott Rewards Member you earn bonus points automatically and free of charge, or free Miles for every booking as of 10 rooms per night or every function as of 10 persons (more information [www.marriottrewards.com](http://www.marriottrewards.com)).

## Reservation

The Client acknowledges, as organizer of the Event, to be solely responsible for making Function Room reservations and/or any decisions regarding this Event. Without prior confirmation by the Client, the Hotel will not find any other person qualified to make any changes or give any instruction.

The Client shall provide the Hotel with the estimated number of Participants for each Function Room at least 30 days prior to the Event. The Client will inform the Hotel of the final number of Participants in writing at least two working days before the Event. If the initial number of Participants should decrease between the booking and the Event, the Hotel is entitled to assign a different Function Room according to the size of the group.

## Use of Function Room

The use of the Function room by the Client is strictly limited for Conference or Banqueting activities during the period mentioned in this contract. Any modification of the agreed use shall automatically entitle the Hotel to review its prices. If the Function Room(s) is/are to be used other than for private purposes (with or without admission fee), the Client shall provide adequate and effective stewards in order to guarantee that nothing shall occur throughout the duration of the Event, and in order to avoid any damages or harm to the Hotel's furniture, fittings or equipment.

## Cancellation Clause

All cancellations of Events and or room nights must be notified to the Hotel in writing. There will be no charge for cancellations or amendments made up to 90 days prior to the arrival date for reservations of up to 50 Guest Rooms per night or for up to 60 Participants for an Event requiring Function. Bookings over 50 Guest Rooms per night or for over 60 Participants for an Event requiring Function will be subject to additional cancellation clauses, detailed under the cancellation policy described hereinafter.

### ***Booking comprising between 10 and 50 Guest Rooms per night or for up to 60 Participants for an Event requiring Function:***

-Up to 90 days prior to the first arrival date the whole part of the allotment may be cancelled by the 'Client' without penalty and any deposit will be refunded.

Cancellation of the total allotment after 90 days prior to the first arrival date will result in monetary restitutions to the 'Hotel'. Those restitutions are based on the following scale:

Total cancellation up to:

Cancellation between 89 and 30 days prior to the first arrival date 80% of the total projected revenue for the entire reservation period;

-Below 29 days prior to the first arrival date 100% of the total projected revenue for the entire reservation period

### ***Booking for over 50 Guest Rooms per night or for over 60 Participants for an Event requiring Function:***

-Up to 180 days prior to the first arrival date the whole part of the allotment may be cancelled by the 'Client' without penalty and any deposit will be refunded.

Cancellation of the total allotment after 180 days prior to the first arrival date will result in monetary restitutions to the 'Hotel'. Those restitutions are based on the following scale:

Total cancellation up to:

Cancellation between 179 and 60 days prior to the first arrival date 80% of the total projected revenue for the entire reservation period;

- Below 59 days prior to the first arrival date 100% of the total projected revenue for the entire reservation period.

## Reduction Clause Catering

The Client has committed to the functions listed on the above Banquet overview. Based on this Banquet overview the Hotel estimates a minimum food and beverage, daily delegate package and AV revenue. This estimate is based on 100 % of the forecasted catering revenue.

The Hotel will accept, without any cancellation indemnity, a reduction of 20% in the contracted commitment until 2 days prior to arrival.

The term "days" shall be exclusive of the day upon which the arrival is to take place. In the case the total forecasted catering revenue decreases to an extent that might exceed the above mentioned limit, a lump sum indemnity shall be due to the Hotel by the Client. The amount of this indemnity will be equal to the contracted catering services reserved and cancelled and/or not used in excess of said limits.

## Billing instructions

All charges agreed on this contract will be invoiced to the Client. The invoice is payable in Euro and is due within 30 days after the departure date (no discount of any kind or bank charges should be subtracted from the amount due). All amounts due by the Client, and not paid upon their due date, will automatically bear interest of 1% per month, as from the time they fall due, in favor of the Hotel, and without any formal notice, interest for each month which has commenced running will be due for the whole month.

Any claim in order to be taken into consideration, must be made in writing and lodged within 10 days of receipt of the invoice.

## Set-up of the function room

Any change of the set-up on the day of the event (provided that the condition for set-up has been approved by the client) will be charged at 250.00 Euro per hour of work.

## Material storage and handling

As of one cube meter of cardboard, paper or binders from material boxes shipped to the hotel for the event, a fee of 80.00 Euro per cube meter will be charged for handling of recycling and removal.

## Services

All rates include VAT at current percentage on the date of this contract. If the level of VAT should increase, we reserve the right to adjust the offered rate accordingly. The quoted rates are inclusive of service charge.

## Deposit

The required amount should be transferred before the specified date limit. The Hotel reserves the right to cancel any reservation for which the requested deposit has not been received on time.

## Brought Food & Beverages

The Client may fundamentally not bring food and beverages to the Event. In the special cases, a written agreement can be reached permitting the same. In such cases, the Hotel charges a reasonable service fee or a reasonable corkage fee respectively.

## Technical equipment

To the extent that the Hotel obtains technical or other equipment from third parties for the Event Organizer for the conduct of the event, the Hotel shall act in the name of and for the account of the Event Organizer. The Event Organizer shall be liable for the proper handling and orderly return of this equipment and shall indemnify and hold the Hotel harmless from all claims of third parties arising from the transfer of the rights to use such equipment.

## Termination by the Hotel

The hotel is entitled to terminate, at any time the contract relationship if the event endangers the reputation or safety of the Hotel and further, in cases of act of God or upon the existence of another important cause.

## Eligibility

The rates and conditions applying to groups are conditional upon a minimum number of a minimum of 15 Participants for the Event. If not, the Hotel has the right to charge individual rates.

## Liability

The Hotel shall in no event be liable for damage, destruction or removal of any objects or valuables brought to the hotel by the Client with the exception of such cases that are within the limits provided for articles 1952 to 1954 of the Belgian Civil Code.

## Signs and advertisements

The undersigned Client will ask permission from the Hotel, prior to placing any posters, signs, flags or any other advertisement materials.

## Special Provisions

These General Sales Conditions are subject to Belgian Law. Any dispute relating to their validity, interpretation or performance will fall under the exclusive jurisdiction of the Courts of Brussels.

Any changes, additions or stipulations added will not be binding to the Hotel until such additions, clauses or stipulations have been approved in writing by the Hotel. This contract shall be binding upon the successors, assignees and transferees of the parties hereto.

Please note that the contract is only valid under the above mentioned conditions. Should any changes in your requirements occur, the Hotel reserves the right to reconsider this offer.

In case the applicable taxes will be changed by the Belgian Government, the Hotel reserves the right to change the rates.

## Smoking

In accordance with Belgian Law, all public areas of the hotel, including foyer, lobby and conference rooms is a smoke free environment. Smoking is permitted in designated outdoor area only.